Coach Education Instructor

Ice Hockey UK

Location: United Kingdom
Contract: Volunteer
Reporting to: General Manager- Education Programme
Commitment: An agreed number of courses per season, set by the IHUK course calendar
Length of appointment: Three years, reviewed annually
Location: Home based, with travel to course venues across the UK. Expenses paid in line with the IHUK expense policy.

About the Organisation

Ice Hockey UK (IHUK) is the governing body responsible for the development, governance and promotion of ice hockey across the United Kingdom and England. IHUK is also responsible for the GB Programme, meaning the development, operation and participation of GB's elite ice hockey teams across all age groups.

Role Purpose

The Coach Education Instructor delivers IHUK's in-person Level 1 and Level 2 coaching workshops to one consistent national standard. Instructors make sure every coach leaves with the knowledge, safe practice and athlete-centered approach set out in the IHUK Coaching Regulations.

Instructors are central to building a confident, competent coaching workforce across the UK. The role covers coach certification. Ongoing coach development in clubs is led by the UK Ice Hockey Foundation's regional staff, and instructors work alongside them.

Key Responsibilities

Course delivery

- Deliver the IHUK Level 1 and Level 2 in-person ice hockey workshops in line with the Coaching Regulations and course assessment criteria.
- Teach through classroom, online and on-ice sessions, using IHUK-approved materials, terminology and methods.
- Build on the pre-course e-learning that candidates complete before the workshop, such as The Role of the Coach, Teaching Techniques, Ice Hockey Risk Management and Safety, Comprehensive Year Planning, Developing Hockey IQ and Skills Analysis in Ice Hockey.
- Run practical coaching sessions, demonstrations and scenario-based learning.
- Assess candidates against the competency outcomes for each level in the Coaching Regulations, and give clear, developmental feedback.

Quality and standards

- Deliver every course consistently with IHUK policies, learning outcomes and assessment requirements.
- Keep up to date with the IHUK Coaching Regulations, safeguarding standards, UKAD anti-doping requirements and safe sport practice.
- Contribute to IHUK coach education materials, including the bespoke IHUK courses being developed this season.
- Support the use of video analysis, multi-sport learning and modern coaching tools in IHUK courses.

Coach support and mentoring

- Guide and mentor coaches progressing through IHUK qualifications.
- Promote IHUK's athlete-centred coaching philosophy and long-term player development principles.
- Help coaches apply course content in club, academy and performance environments, working with UK Ice Hockey Foundation regional staff where they support the same clubs.

Compliance and administration

- Before each workshop, confirm with the Education Programme Administrator that candidates have their pre-course requirements recorded, and refer anyone who does not.
- Return attendance and assessment records to the Education Programme Administrator within the agreed deadline after each course.
- Handle candidate information in line with IHUK's data protection policy and UK GDPR.
- Report any safeguarding concern raised during a course to the IHUK safeguarding team.
- Communicate clearly with clubs and candidates about course expectations, progression routes and IHUK policies.

Person specification

To join us as a Coach Education Instructor, you'll need to be a registered IHUK coach holding at least a Level 2 Team Coach qualification, with your mandatory training for that level in date.

You'll also need an Enhanced DBS with Children's Barred List, or a PVG check if you're based in Scotland. You'll bring coaching experience from UK ice hockey, whether that's at junior, senior or performance level. You'll know IHUK's player development pathways and coaching methodology, and you'll share our commitment to safeguarding and keeping the sport safe for everyone.

We'd love to hear from you if you enjoy helping other coaches grow. You'll be comfortable leading a session in a classroom, online or on the ice, and you'll be able to support coaches at every level. We're looking for someone professional, organised and approachable, who adapts to the way different people learn and cares about safe, inclusive sport.

If you've delivered coach education with IHUK, EIH, SIH or another governing body, that's a real plus. We'd welcome teaching or training experience from other settings just as much. We'll check your qualifications and compliance against IHUK records, then get to know you through your application, an interview, references and an observed session.